

# Kenmore CAMPUS - 2011/2012

## Enrollment Application for Morning Star School, Inc.

1) Student Name: \_\_\_\_\_ DOB \_\_\_\_\_ 3) Student Name: \_\_\_\_\_ DOB \_\_\_\_\_  
2) Student Name: \_\_\_\_\_ DOB \_\_\_\_\_ 4) Student Name: \_\_\_\_\_ DOB \_\_\_\_\_  
Mother's name (or guardian's): \_\_\_\_\_ Father's name \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Mother's Cell: \_\_\_\_\_ Father's Cell: \_\_\_\_\_  
Email (required) \_\_\_\_\_

If you're requesting classes for multiple children, please indicate whether a class is for student #1,2,3 or 4 as you have listed them above.

Enroll fees: \$130 per year is due at the time of enrollment for each student attending during the Sept. thru June calendar year (5% discount for siblings). Enroll fees are due immediately upon your child's acceptance to our school. Enroll fees are nonrefundable.

Summer Camp tuition: A 50% deposit is due as soon as you've been notified that your child has been accepted in order to reserve space. Space is not reserved until the 50% deposit is paid. Deposits are specific to individual children and the individual days they have reserved. Summer Camp deposits are non-refundable and are not transferable between siblings or dates reserved.

**To enroll your child, you must submit this application, along with the Enrollment & Tuition Contract complete with an original signature, and fill out the questionnaire before we can consider your child for enrollment.**

### STUDENT #

\_\_\_\_\_ LITTLE STARS: Ages 2½ to 4, 9:00 to 11:30am, M/W, potty training not required, Monthly tuition = \$210

\_\_\_\_\_ COMETS: Ages 3 to 4, 9:00 to 11:30am, T/TH/F, potty training recommended, Monthly tuition = \$230

\_\_\_\_\_ METEORS (5 days/week): PreK/Kindergarten, 8:30 to 11:30am, M - F, potty training req., Monthly tuition = \$380

\_\_\_\_\_ METEORS (4 days/week): PreK/Kindergarten, 8:30 to 11:30am, M - TH, potty training req., Monthly tuition = \$325

\_\_\_\_\_ Lunch Bunch\*: ALL days your child attends during the Sep. through June school year, potty training required  
AM students - 11:30 to 12:20, PM Students - 11:40 to 12:30  
Little Stars (3 years and up) = \$40/month, Comets = \$60/month,  
Meteors 4 days = \$80/month, Meteors 5 days = \$100/month

**NEW: Mon., Wed. or Fri.** Lunch Bunch may be purchased as individual days on a monthly basis during the Sep. through June school year = \$20/month for each individual day purchased. Please circle the day(s) of your choice that you wish your child to attend **M W F**

\*The prices listed on a monthly basis have been averaged over the entire school year excluding unused days for holidays, school events, etc. and are the same from month to month regardless of absences, storm events, or other circumstances outside of our control. Sept. or 1<sup>st</sup> months fees, and June fees are nonrefundable. Sept., or First month, and 100% of June's fees are due by August 1<sup>st</sup>, 2011, or upon notice of enrollment for midyear enrollees. There is no sibling or lump sum payment discount for Early Play or Lunches.

**VALET Drop-Off & Pick Up:** for select classes (not available for Lunch Bunch).

No need to sign up now, a sign up form will be included in your Fall packet that will be mailed in July.

### SUMMER CAMP

9:30am to 1:20pm during the weeks of June 27 - July 1 & July 11 - August 19

Students must be 3 to 7 and potty trained. Sibling discount is not available.

Students will need to bring a brown bag lunch daily that includes a beverage.

\_\_\_\_\_ M/W only for weeks of your choice. \$50/week. Please circle the weeks you would like your child to attend.

<b>Summer Themes:</b>	<b>6/27 - 6/30</b>	Movin' & Groovin'
	<b>7/11 - 7/14</b>	Explorer Adventures
	<b>7/18 - 7/21</b>	Reach for the Stars
	<b>7/25 - 7/28</b>	Sports Spectacular
	<b>8/1 - 8/4</b>	Wild, Wild West
	<b>8/8 - 8/11</b>	The Wonderful World of Water
	<b>8/15 - 8/18</b>	Creepy Crawly Critters

**DO NOT ENCLOSE PAYMENT, A CONFIRMATION & BILL WILL BE SENT UPON YOUR CHILD'S ACCEPTANCE**

# 2011/2012 Enrollment & Tuition Contract

Morning Star School, Inc.

We'll contact you as soon as possible to let you know if your child has been successfully enrolled. You will be automatically placed on our wait list if we are unable to enroll your child at the time of your application.

Enroll fees and Summer Camp deposits are due immediately upon notification that your child has been accepted.

Sept. and June tuition are due on Aug. 1, 2011. When paying by Aug. 1, 2011, you may split June's payment with ½ due Aug. 1<sup>st</sup> along with Sept. tuition, and the other ½ due by 9/15/11 with Oct. tuition.

If you are starting mid-year, enroll fees, first month's tuition and 100% of June's tuition, as well as 1<sup>st</sup> & last month fees for early play and/or lunch fees, are due immediately upon acceptance of your child's enrollment.

Enroll fees, Sept. (or 1<sup>st</sup> month's tuition), and 100% of June's tuition for classes, Early Play and Lunch Bunch are non-refundable.

A \$130 once yearly annual enroll fee is due upon enrollment for all students attending the Sept. through June school year. There is a 5% deduction for enroll fees and monthly tuition when 2 or more siblings are enrolled simultaneously.

5% may be deducted from total tuition fees if you pay all 10 months of tuition in a lump sum for Sept. through June by August 1, 2011. Siblings may receive both 5% deductions for a total of 10% off when 2 or more siblings enroll simultaneously, and a full year's tuition for all siblings is paid in lump sum by 8/1/11. If attendance is terminated prior to the end of the school year culminating in June, you will be refunded all unused months minus the %5 discount from June and any months used. Enroll fees, Sept. (or 1<sup>st</sup> month) and June's tuition are non-refundable.

Monthly tuition during the Sept. through June year is not adjusted for absence, holidays, school breaks, emergencies, storm events or vacations. There is a \$35 fee for all NSF checks. A monthly late fee of \$10 is charged for all payments past their due dates up to a total of \$30 cumulative over 90 days. Accounts past due more than 90 days will be turned over to a collection agency. 12:30pm, the day following due dates, is the cut-off after which a \$10 late fee will be charged regardless of reason for late payment.

Early withdrawal during the school year requires one month advanced notice. You must continue to pay tuition through the date which is one month after we receive your written notice of withdrawal.

Parents who are late picking up their children will be charged a \$1 per minute late fee payable in cash only. Late fees are paid directly to the teachers NOT the school. Students may not attend school again until their late fee is paid. \$1 per minute charges begin 1 minute after classes or Lunches conclude.

Cash payments to the school must be walked in and placed in a lobby lock box by a parent. Cash payable to the school may not be given directly to employees at anytime and is not the school's responsibility if lost or stolen, or otherwise unaccounted for. Checks may be mailed, placed in a lobby lock box, or given to a teacher at the valet gate (valet at Kenmore only).

We reserve the right to suspend or dismiss a child or family at our sole discretion: for unsatisfactory or inappropriate behavior, if we do not have the adequate expertise or resources for the child's educational, medical, or other needs (subject to any applicable regulatory requirements), for violations of our policies, or if for any reason we determine it to be in the best interest of the school or it's student body. At our sole discretion, suspension or dismissal may be with or without notice. Any refunds or forgiveness of fees will also be solely at our discretion when a dismissal is implemented.

Children who are ill are not allowed to attend school (to be determined at our discretion and/or in accordance with our policy regarding ill children). We reserve the right to request a Doctor's permission before children are allowed to return to school. We will notify you if your child becomes ill and you must be able to pick them up within ½ hour. Valid emergency contact information is required while your child is with us. We must be able to reach you, or a pre-arranged contact at all times when your child is in our care. You authorize us to provide first aid and obtain immediate medical care if an emergency arises. Such care may be from a physician or hospital other than your child's physician. You also authorize us to make the decision of when an emergency exists.

You agree to be liable for any loss, damage or destruction caused by your child of any property of the school and for any damages for which the school becomes liable or chargeable because of you, or your child's actions, or the actions of family or acquaintances you have chosen to accompany your child to, from or during school, or any of it's destinations or events.

Cost of collection - If we refer your account for collection, you will pay all costs of collection, including (but not limited to) our attorney's fees along with all late fees.

You authorize us to use your child's photograph or appearance in advertising or other media for school related uses. You also authorize us to use your email, home address and phone numbers as needed for group emails and the student directory. All such information will be used solely for school related purposes and will not be shared with outside groups other than enrolled families.

All student records remain the property of the school. You authorize us to send academic records and confidential recommendations to schools your child may attend upon their request. You will not seek access to confidential recommendations and evaluation materials. You release our staff and school from any and all liability resulting from or pertaining to the furnishing of evaluation or recommendation records to other schools, therapy clinics, or professionals.

I agree to the above terms and conditions, including the obligation to pay to the school all charges for tuition and fees, and in all events to be responsible for the financial obligations of my child.

Student Name: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

- 1) What do you wish for your child to gain from our program?
  
- 2) Why did you choose Morning Star School?
  
- 3) Is your child currently enrolled or have you had children enrolled with us in the past?
  
- 4) Has your child been enrolled in a previous preschool, childcare or toddler group? If a previous preschool, what is prompting you to change schools?
  
- 5) Will your child remain enrolled with us through graduation their PreKindergarten year?
  
- 6) Is your child potty trained? Is there anything we should know to help your child in this regard?
  
- 7) Do you have any specific concerns regarding your child or family's needs?
  
- 8) Has your child been tested for speech, hearing, motor and/or vision impairment? If yes, what was the diagnosis/treatment/therapy? Does your child have special needs that we should know about?
  
- 9) Does your child speak another language besides English? If yes, what language?
  
- 10) How did you hear about our program? If you were referred, by whom?
  
- 11) Is there another child you would like to have your child enrolled with if possible?
  
- 12) Are you able to consider an alternative class if the one you have signed up for is full?